

Please reply to: Elizabeth House
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Tel. 0800 376775
Email: foi@cpft.nhs.uk
Website: www.cpft.nhs.uk

18th April 2024

Reference number: CPFT FOI F24-705

SENT BY EMAIL

Dear *****

Thank you for your email requesting information under the Freedom of Information Act 2000. Please find our response below.

Your Request

Under the Freedom of Information Act 2000, I am writing to request specific details about the structure and operational makeup of your acute mental health bed management and discharge team within your organisation for working age adults and older age adults.

Please provide the following information:

1. Number of acute beds covered, number of locations those beds are across, and clarification if this includes working age and older adults and breakdown.

OPAC (Older People Adult and Community)

52 beds across Cambridge and Peterborough

ASMH (Adult Specialist Mental Health)

147 beds across Cambridge and Peterborough



2. Team Structure of Bed Management and Discharge team: Breakdown of job roles and responsibilities, including banding, WTE establishment and the hours covered.

OPAC

WTE	Job Role	Band	Hours Covered
2.2 WTE	Nurse	6	82.5
0.53 WTE	Social Worker	6	19.78
0.6 WTE	Social Worker	6	22.5
0.4 WTE	Nurse	6	15

ASMH

No specific 'bed management' or 'discharge' team in place

3. If possible please provide information on operational Procedures: Overview of admission processes, bed allocation protocols, and discharge planning methodologies.

We believe that the information you have requested is already reasonably accessible to you.

We publish information relating to bed management, admission, transfer and discharge planning policies on our website, which are available to view by visiting the following link: [Documents that guide practice | CPFT NHS Trust](#).

We suggest you search for the following documents which are published on the above web page.

- Admission, Transfer and Discharge Policy
- Bed Management Policy
- Procedure for the Management and Monitoring of Out of Area Treatments

Section 21 of the Freedom of Information Act exempts CPFT from providing you with this information, as it is already reasonably accessible.

4. If possible please provide information on workload distribution: Data on workload and caseload distribution among team members, including average workload per member and relevant performance metrics.

OPAC

We are unable to provide this as we do not collect this data.

ASMH

Not applicable – no specific bed management / discharge team in place



I trust this information meets your needs. If you have any query or concern about the handling of your enquiry, then please contact the Trust's Freedom of Information Lead at the address below.

You also have the right of appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 01625 545700

Website: www.informationcommissioner.gov.uk

Yours sincerely,

Rachel Gomm
Interim Chief Nurse

